



REALTrac™ Online Transaction Management System

REALTrac™ Online, NAI Global's industry leading transaction and portfolio management system, optimizes every NAI Client's ability to monitor activities, track individual project status, maintain files on acquisition and disposition activities, establish timelines and completion schedules, employ lease administration applications, and develop concise portfolio management and reporting. The REALTrac™ system enables the NAI client's real estate solutions provider to create private and secure intranets for them to tie together their entire workgroup and team into an integrated inventory and transaction management system designed to create systematic and repeatable processes to improve cycle time and reduce errors. This private area of NAIGlobal.com is available for NAI Global clients only. Our responsibility to our clients is to add value anywhere possible. REALTrac™ provides significant value by reducing, eliminating and avoiding costs as well as establishing a consistent delivery system, which allows for developing opportunities, assuring quality, translating culture, and filling the gaps.

REALTrac™ Online is your ticket to success. The system supports:

- Portfolio Management
- Acquisition/Disposition Administration
- Lease Administration
- Tracking of Activities
- Project Checklist and Schedules
- Reporting Standards

Private Workplace Planner: REALTrac™ gives every NAI Global client a valuable personal planner and project management tool. Calendar events can be scheduled, tasks organized, messages received and distributed, documents delivered and communications established for all those involved. You can assign tasks and identify responsibilities for each team member. Additionally, all reports and communication from third-party services and resources can be delivered electronically to your project.

Process Management: REALTrac™ empowers every NAI Global client to gain full and efficient control to create a process that would encompass all the requisite steps in making fully informed real estate business decisions. The client's process could include setting budgets, creating a team, defining goals and objectives, performing analysis, using checklists and milestones, establishing templates, assigning and monitoring tasks, and managing a closing or lease execution. The entire team created can effectively and efficiently participate using all the advantages of global connectivity. This management tool greatly reduces the time required to close a deal, thereby producing time and money efficiencies.

Portfolio Management: REALTrac™ enables the NAI client to manage their portfolio for the entire term of ownership or leasehold. REALTrac™ delivers administrative and technical services and tools that put complete portfolio information at your fingertips. Schedules are established, tasks assigned, timelines created, project and negotiation objectives defined, and benchmarks or milestones met and achieved.

Ease of Use: REALTrac™ provides all these services and is as easy as viewing a webpage. The point and click environment combined within a Web-based collaborative portal is effortless to access and utilize for every NAI Global client and their established team members.



Commercial Real Estate Services, Worldwide.